



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

CALL FOR APPLICATIONS STUDY GRANTS FOR THE PREPARATION OF THE THESIS ABROAD

Important notice: *this is an unofficial short translation of the original call for applications in Italian and it is made only for helping international students to take part in. Anyway, for all legal purposes only the Italian version of the call is valid and prevailing with regard to the exact interpretation of the rules contained within, also in case of potential disputes.*

GENERAL PURPOSES AND ADMISSION CRITERIA

With reference to the A.Y. 2021/22, this call for applications aims to award study grants for the preparation of the thesis abroad; the call is addressed to the graduands who will submit projects on international topics which are considered particularly relevant for the academic, scientific development.

The call is open to students regularly enrolled for the A.Y. 2021/2022 in the following second cycle degrees:

- Chimica (9072),
- Photochemistry and Molecular Materials (9074),
- Science for the Conservation/Restoration of Cultural Heritage (8537),
- Advanced Cosmetic Sciences (9225),

and who

- have already got a number of ECTS at least corresponding to the number which is foreseen at the end of the first year of their degree;
- have obtained a grade point average equal or higher than 27/30.

Admission requirements must be satisfied before the deadline of this call.

Moreover, grant holders will have to be regularly enrolled for the entire period to be spent abroad and their admission to the final examination will be subject to the positive assessment of the UNIBO supervisor.

Participation in the call is not allowed to applicants who have up to the fourth degree of relationship with a professor from the UNIBO Department of Chemistry, or with the Rector, the General Manager and / or a member of the University Board of Directors.

EXAMINATION BOARD

The examination board is composed as follows:

- Prof. Silvia Prati,
- Prof. Luca Valgimigli,
- Prof. Andrea Fermi,
- Prof. Alessandra Tolomelli (substitute),
- Prof. Luca Gentilucci (substitute).

The examination board will proceed on the basis of the following criteria:

- **each applicant may receive up to 100 points:** only applicants who receive at least 60 points may be considered eligible (idoneo).

In particular,

Student's career (up to 60 points):

- graduation mark (bachelor);
- grade average point;
- ECTS already recorded.

Project for the preparation of the thesis abroad (up to 40 points).

Eligible students that will not win the grant will not receive financial support but are entitled and authorized to go and spend their study period abroad for the thesis preparation, according to the project/period submitted within this call. This authorization will give them the insurance coverage.

TOTAL AMOUNT AND SINGLE GRANTS

A total amount of € 10.775,00 was allocated for this call.

The amount of each study grant can vary from min. 1,100€ to max. 3,100€, including taxes that shall be paid by students. The amounts will vary according to the destination and length of the periods abroad.

PERIOD ABROAD

The study grant will cover a min. 3 and max. 6 months period abroad.

The period abroad cannot start before 60 days but, in any case no later than 6 months from the expiry date of this call.

For a justified need, it is possible to request departure and duration of stay other than those provided for in this announcement: the examination board reserves the right to evaluate and accept this request. However, it should be noted that the granting of exceptions to the departure period and the duration of the stay does not in any way imply changes to the amounts of the scholarships, nor that the disbursement of the grant takes place before the normal management times of the assigned scholarships.

PLEASE NOTE. With reference to the presentation of the application on the web platform SOL, the request for early departure and/or a different duration of the stay must be inserted in the "Allegati Facoltativi" section.

APPLICATION PROCEDURE

Applications must be submitted before 22 febbraio 2022 h 12:00 ONLY by the web platform "Studenti online" (SOL).

In order to submit their applications, candidates must:

- Access "Studenti Online" <https://studenti.unibo.it/>.
- Click on "Calls" (bandi).
- Select the call: "BORSE DI STUDIO PER LA PREPARAZIONE ALL'ESTERO DELLA TESI DI LAUREA – Laurea Magistrale in Chimica (9072), Photochemistry and Molecular Materials (9074), Science for the Conservation/Restoration of Cultural Heritage (8537), Advanced Cosmetic Sciences (9225)";
- Upload all required documents properly signed and completed.

NOTE:

- a. The application will be valid only if the online procedure is correctly completed.
- b. It is advisable to check your personal data on Studenti Online.
- c. Applications other than the online ones are not admitted.
- d. Communications relating to this call will be sent only to the institutional address

nome.cognome@studio.unibo.it.

To be assisted or guided in completing the application online, students can contact the **Studenti Online Help Desk** by phone at: +39 051 2099882 from Monday to Friday, from 09:00 to 13:00 and from 14:00 to 17:00 or they can send an e-mail to the address help.studentionline@unibo.it.

To participate in the call, it is necessary to submit, under penalty of exclusion, the following documentation:

1) **ALLEGATO A/ANNEX A:** application form completed in full, dated and signed by the candidate and downloadable from the page <https://bandi.unibo.it/s/aform9/borse-di-studio-per-la-preparazione-all-estero-della-tesi-di-laurea-laurea-magistrale-in-chimica-9072-photochemistry-and-molecular-materials-9074-science-for-the-conservation-restoration-of-cultural-heritage-8537-advanced-cosmetic-sciences-9225>

2) **Curriculum vitae, dated and signed by the candidate,** in .pdf format;

3) **Detailed project of the activity to be carried out, with indication of the destination and duration of the stay.** The project must specify areas and methodologies of scientific study of the topic of the degree thesis. **The description of the thesis project must be written in Italian or English, signed by the student and countersigned by the UNIBO supervisor.** The description of the project must include the following elements: a) title of the project; b) expected duration; c) an abstract; d) the objectives of the project; e) expected work methodology; f) the reasons for the choice of topic and location; g) concise description of the structure or research group hosted.

4) **Declaration of the UNIBO supervisor professor relating to institutional connections and/or contacts undertaken abroad in relation to the project presented,** including the name of the thesis referent taken by the host structure abroad.

5) **ALLEGATO B /ANNEX B** (tax and social security data) duly completed and signed downloadable from the page of this announcement on the page <https://bandi.unibo.it/s/aform9/borse-di-studio-per-la-preparazione-all-estero-della-tesi-di-laurea-laurea-magistrale-in-chimica-9072-photochemistry-and-molecular-materials-9074-science-for-the-conservation-restoration-of-cultural-heritage-8537-advanced-cosmetic-sciences-9225>

6) **Certification / Self-certification of the three-year degree title obtained at different Ateneo from the University of Bologna;**

7) Copy of a valid **ID /Passport**.

PLEASE NOTE

The documents referred to in points 6) and 7) (Certification / Self-certification of the bachelor's degree obtained at an Athenian other than the University of Bologna; identity document) must be included in the "Allegati facoltativi" section of the application procedure.

FINAL RANKING

The final merit ranking will be proposed by the examination board and approved by the Director of AFORM - Training and Doctoral Area and it will be viewable by candidates within the "Online Students" (SOL) application.

ELIGIBLE CANDIDATES

Eligible candidates but not recipients of the scholarship will still be authorized to carry out the activity abroad at the destination and for the period indicated in the application form.

The authorization will guarantee the insurance coverage (Art. 10 of the Italian version of the Call) and will allow for the acquisition of CFUs related to the preparation of the degree thesis abroad, provided that all the administrative requirements set out in this call and on the AlmaRM platform are met.

NOTIFICATION TO THE WINNERS AND METHODS OF ACCEPTANCE OF THE SCHOLARSHIP

Winners will be notified of the amount assigned by e-mail to the address institutional (nome.cognome@studio.unibo.it), together with the attachments necessary for the acceptance of the grant. This will take place after the publication of the ranking and after the issuance of the relevant provision of Director of AFORM - Training and Doctorate Area.

Likewise, if present, eligible candidates but not recipients of a scholarship will be notified by e-mail to the institutional address (nome.cognome@studio.unibo.it), together with the attachments useful to confirm the willingness to leave and the data necessary to carry out administrative formalities.

The winners must send the "SCIENCE" Educational Services Sector to AFORM - at the address science.international@unibo.it – **by the deadline indicated by e-mail** - all the documentation useful for the acceptance of the scholarship, completed in full and signed.

Winning and eligible non-assignee students will simultaneously receive the "Guide for successful and eligible students", relating to the administrative formalities to be carried out through the AlmaRM platform (<https://almarm.unibo.it/almarm/welcomeStudenti.htm>), which are mandatory in order to recognize credits deriving from the preparation of the thesis.

It should be noted that the time for disbursement of the scholarship cannot in any case be less than 60 days following the date of the Provision of the AFORM - Training and Doctoral Area Manager who approves the final merit ranking.

INSURANCE COVERAGE

The Provision of the Director of AFORM - Training and Doctorate Area, which approves the final merit ranking, constitutes a formal authorization to guarantee UNIBO insurance coverage for the winners and suitable non-assignees.

It should be noted that the University insurance policy is not intended as a substitute for any additional insurance/coverage that may be necessary for the stay in the chosen host country. In particular, in the event of mobility in non-EU countries, it is also suggested to activate an additional travel-type health coverage, the activation of which is entirely the responsibility of the person concerned.

Any changes in the start / end dates of the mobility period (already indicated at the time of acceptance of the scholarship) must always be motivated and communicated in writing by email to science.international@unibo.it and to the UNIBO supervisor, well in advance of the scheduled departure date.

INCOMPATIBILITY

The general principles defined by the Academic Bodies (Board of Directors of 07/26/2016, Academic Senate of 07/19/2016, Student Council of 07/16/2016) apply to these scholarships.

In particular, it is not possible to finance the same mobility period (same departure/return dates, same destination) by accumulating two scholarships financed with funds from the University of Bologna and/or with EU funds (for example, Erasmus + and scholarship for thesis abroad).

CONDITIONS PRECEDENT, POSTPONEMENTS AND WAIVERS

In the event of renunciation following formal acceptance of the scholarship, the scholarship holder must promptly notify in writing by means of his / her institutional email to science.international@unibo.it, well in advance of the scheduled departure date.

The renouncing fellow will be required to return any sums already received.

If, after acceptance of the scholarship and prior to departure, for serious and unforeseeable reasons (for example: maternity, serious and documented illness, etc.), the student is unable to carry out the mobility regularly, he will retain the right to the same and can benefit from it once the impediment has been concluded; the eligible student but not the scholarship recipient will retain the right to insurance coverage.

The student recipient of a scholarship, who has not stayed abroad in the manner and within the foreseen period, without serious and justified reasons and without the prior agreement of the University of Bologna and the host structure, will not be able to enjoy any conditions suspension and will have to return any sums already received.

FULFILLMENTS SUBSEQUENT TO THE ASSIGNMENT OF THE SCHOLARSHIP AND CONCLUSION OF ACTIVITIES

All administrative formalities related to the stay abroad are carried out on the **AlmaRM application**, for detailed information see the instructions for the winners which can be consulted on the home page of each scholar within the application (see also Art. 9 of this announcement).

In particular, for the purposes of the recognition of credits (CFU) acquired during the period abroad, **grant holder/suitable undergraduates** are required to:

BEFORE DEPARTURE

- fill in and submit the Learning Agreement at least two weeks before the expected start date of the period abroad.

AT THE END OF STAY

- Upload a final report countersigned by the UNIBO thesis supervisor in the Report section the final.
- Upload a declaration (on headed paper, dated and signed) certifying the work done abroad made by a representative of the host organization in the appropriate TRANSCRIPT OF RECORDS section.
- Complete and submit the application for recognition.

For any communications or requests for clarification, it is possible to write to AFORM Educational Services Sector "SCIENCES" at the address science.international@unibo.it